

SPECTRUM Customs Border Services Inc.

In cooperation with L.M.CLARK CUSTOMS BROKER LTD.

CARRIER INSTRUCTIONS

FOR PRE-ARRIVAL REVIEW SYSTEM (PARS)

THE PROCESS:

- 1) Apply a 'PARS" bar code to the invoice and bill of lading.
- 2) On the cover sheet, B/L or invoice legibly type/print
 - Canadian Port of Entry
 - Estimated date and time of arrival
 - Your name and telephone number where you can be reached
- 3) Fax a copy to the PARS phone # below at least 2 hrs. prior to ETA

WHERE TO FAX:

SPECTRUM CUSTOMS BORDER SERVICES c/o L.M. CLARK CUSTOMS BROKER LTD.

WINDSOR:-Tel: 519.250.8000. Fax: 519.250.8315. Toll Free Fax.1.866.634.5434 FORT ERIE:-<u>Tel: 905.871.8470. Fax</u>: 519.871.8478.Toll Free Fax1.866.818.0012 MISSISSAUGA-(Head Office-Toronto): Tel: 905.673.8650.Fax:905.673.7345 Toll Free Tel: 1.877.673.8685. Toll Free Fax 1.888.605.0263.

AFTER HOURS PHONE NUMBER FOR ALL BORDERS IN CANADA-416.379.1457

9:00am to 12:00 midnight HOLIDAYS AND ALL OTHER TIMES

Fax as stated above AND phone to pre-alert us at our 24 hour #.

FOR PARS CONFIRMATION:

Go to www.spectrumcbs.com click on Shipment Query, then PARS. Also, available at www.lmclark.com

IMPORTANT PLEASE NOTE:

2) If you are arriving after the hours noted above you <u>MUST</u> call the 24 hour to alert us of an impending shipment. In all cases give at least 2 hours prior notice.